

**Person Specification – Casual Exam Invigilator**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>GCSE Grade A-C in English or equivalent.</li> </ul>	<ul style="list-style-type: none"> <li>GCSE A-C Grade in Maths or equivalent.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of busy work/school environment.</li> <li>Working as part of a team.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a school.</li> </ul>
<b>Skills/Aptitude</b>	<ul style="list-style-type: none"> <li>Good time keeping.</li> <li>Energy and enthusiasm.</li> <li>Tactful and understands confidentiality.</li> <li>Common sense and initiative.</li> </ul>	
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>Patient and understanding attitude.</li> <li>Commitment to Health and Safety in the workplace.</li> <li>Safeguarding of students.</li> </ul>	