

**GREAT ACADEMY ASHTON**

**ACCEPTABLE USE OF ICT/INTERNET AGREEMENT POLICY**

Name of Pupil: ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**When using the trust’s ICT facilities and accessing the internet in trust, I will not:**

* Use them for a non-educational purpose
* Use them without a teacher being present, or without a teacher’s permission
* Use them to break trust rules
* Access any inappropriate websites
* Access social networking sites (unless my teacher has expressly allowed this as part of a learning activity)
* Use chat rooms
* Open any attachments in emails, or follow any links in emails, without first checking with a teacher
* Use any inappropriate language when communicating online, including in emails
* Share any semi-nude or nude images, videos or livestreams, even if I have the consent of the person or people in the photo
* Share my password with others or log in to the trust’s network using someone else’s details
* I understand that the trust will monitor the websites I visit and my use of the trust’s ICT facilities and systems
* I will immediately let a teacher or other member of Employees know if I find any material which might upset, distress or harm me or others
* I will always use the trust’s ICT systems and internet responsibly
* I will not arrange to meet anyone offline without first consulting my parent/carer, or without adult supervision
* I will always log off or shut down a computer when I’m finished working on it
* I understand that the trust can discipline me if I do certain unacceptable things online, even if I’m not in trust when I do them

**I agree that the academy will monitor the websites I visit and that there will be consequences if I don’t follow the rules.**

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| **Signed (pupil):** | **Date:** |
| **Parent/carer’s agreement:** I agree that my child can use the academy’s ICT systems and internet when appropriately supervised by a member of academy staff. I agree to the conditions set out above for pupils using the academy’s ICT systems and internet, and for using personal electronic devices in the academy, and will make sure my child understands these. | |
| **Signed (parent/carer):** | **Date:** |